

Student Reenrollment Options

When a student has been dropped from a course and you wish to reenroll them, the Student Details > Academic Info > Enrollment screen presents you with several options. These options apply when the Drop option is selected, as well as the withdraw options (WD, WP, and WF).

If there is only one previous drop, you can select **Undo the Last Drop** to place the student back in the course where they left off, with all grade and assessment answer data available to them, exactly as if they had never been dropped from it.

Student Enrollment

The student was previously enrolled in this section. You can:

1. Undo the most recent drop and restore the enrollment to its state prior to the drop.
2. Reinstatement an archived enrollment, restoring the student's previous grade and course progress.
3. Create a new enrollment.

Caution: Attempt data for the most recent enrollment will be archived if you choose to create a new enrollment or reinstate one with previously archived attempts.

Select from the choices below and click **Next** to proceed.

Create a New Enrollment

ENROLLED	DROPPED		
October 21, 2013	January 14, 2014	Undo the Last Drop	78.0% GTD

If the student has more than one drop, you can also select any older archived drop to reinstate. Any drop older than the most recent is archived, meaning only the student's assessment scores and Grade to Date are kept. The student will pick up where they left off, but no detailed data about their previous work, such as the answer choices on their assessments, will be available.

Student Enrollment

The student was previously enrolled in this section. You can:

1. Undo the most recent drop and restore the enrollment to its state prior to the drop.
2. Reinstatement an archived enrollment, restoring the student's previous grade and course progress.
3. Create a new enrollment.

Caution: Attempt data for the most recent enrollment will be archived if you choose to create a new enrollment or reinstate one with previously archived attempts.

Select from the choices below and click **Next** to proceed.

Create a New Enrollment

ENROLLED October 21, 2013	DROPPED January 14, 2014	Reinstate this Archived Enrollment	78.0% GTD
ENROLLED January 14, 2014	DROPPED January 14, 2014	Reinstate this Archived Enrollment	- GTD
ENROLLED January 14, 2014	DROPPED January 14, 2014	Undo the Last Drop	82.0% GTD

Notes Regarding Enrollment Options

- If you choose to undo or reinstate a drop, any adaptation settings you selected for that student for that enrollment instance will also reactivate. Forum access and start/end dates will also reactivate.
- If the student had a diagnostic assigned to them, this setting will also transfer when a previous enrollment is selected.
- If the student had a diagnostic in progress but not yet finished, they will still have the diagnostic assigned, but will have to start from the beginning; their previous work in the diagnostic is not saved by the system.

Creating a New Enrollment for a Completed Course Section

You can also select **Create a New Enrollment**. By doing so, the system moves the enrollment listed as Undo the Last Drop to an archived state and the student starts the course section from scratch.

Advisors can use this feature to drop a student from a course section they have already completed and approved, then create a new enrollment for them to let them redo the course.

1. From Student Details > Academic Info > Schedule, drop the completed and approved course section.
2. From Student Details > Academic Info > Enrollment, search for the course section and select **Create a New Enrollment** as in the screenshots above. The system archives the student's previous work when a new enrollment is created. Please be aware that archiving the student's work can take the system up to 20 seconds.

When the teacher goes into Gradebook again for this student and views their assignments, the teacher will see that previous attempts have been made. In this case, these are from the previous enrollment:

Attempt Details

LN120312, FN120312

Lock Status: Unlocked | Pass: | Score: 0.0/10

Algebra 1 Part 1 - Unit 1 Lesson 1 Daily Assessment - EDHS.MA002.A.01

View All Attempts	Creation Date	Submit Date	Submitted By	Date Graded	Score	Edit	Delete
*View	01/24/2014	01/24/2014	LN120312, FN120312	01/24/2014	0		Undo Submit

View Archived Attempts

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The teacher can click the **View Archived Attempts** button to see the scores from the previous enrollment's attempts:

Archived Attempts						
Creation Date	Submit Date	Submitted By	Date Graded	Score	Archived By	Archived Date
01/24/2014	01/24/2014	bt107696	01/24/2014	2.0		01/24/2014